

## REIMBURSEMENT OF TUITION FEE

**Certified that the child/children mentioned below in respect of whom reimbursement of tuition fee/s is claimed is/are wholly dependent upon me :**

Name of the Child	Date of Birth	School in which studying	Class in which Studying	Monthly tuition fee actually payable	Tuition fee actually payable for the year	Amount of reimbursement
1	2	3	4	5	6	7

2. Certified that the tuition fee/s indicated against the child/each of the children had actually been paid by me. (Cash receipts, Bank credit vouchers, etc., to be attached with the initial claim only).
3. Certified that : -
  - i) My wife/husband is not a Central / State Government Servant.
  - ii) My wife/husband is a Central / State Government servant, but she/he will not claim the reimbursement of tuition fee in respect of our child/children.
  - iii) My wife/husband is employed with \_\_\_\_\_ . She/he is not entitled to reimbursement of tuition fees in respect of our child/children.
4. Certified that during the period covered by this claim, the child/children attended the school(s) regularly and did not absent himself/herself/themselves from the school(s) without proper leave for a period of exceeding one month.
5. Certified that the child/children mentioned has/have not been studying in the same class for more than two years.
6. Certified that I or my wife/husband have/has not claimed and will not claim the Children's Educational Allowance in respect of the child/children mentioned above.
7. Certified that my child/children in respect of whom reimbursement of tuition fee is claimed is/are studying in the school(s) which is/are recognised school(s).
8. In the event of any change in the particulars above which effect my eligibility for reimbursement of tuition fees, I undertake to intimate the same promptly and also to refund excess payments, if any made.

**Signature of the Govt. Servant.**

**Place :**  
**Date :**

**Name in block letters** \_\_\_\_\_  
**Designation & Office** \_\_\_\_\_