

APPLICATION FOR ADVANCE FOR PURCHASE OF CYCLE

1.	Name	
2.	Designation	
3.	Office in which working	
4.	Whether permanent/temporary	
5.	If temporary, name and designation of the permanent Government Servant who stands as surety (enclose Surety Bond)	
6.	Basic Pay + Stagnation Increment	
7.	Anticipated price of the cycle	
8.	Amount of advance applied for	
9.	No. of instalments in which the advance is desired to be repaid	
10.	a.	Whether applied for first time
	b.	If not, details of cycle advance drawn during the last three years -
	(i)	The date of drawal
	(ii)	Justification for fresh advance
[In case of loss of cycle purchased previously, particulars of the report to the police also to be mentioned]		

I declare that the particulars furnished above are correct and true to the best of my knowledge.

Station :

Date :

Signature of the Government Servant.