



भारत सरकार/GOVT. OF INDIA

केंद्रीय उत्पाद शुल्क आयुक्तालय, कोलकाता-I-II

CENTRAL EXCISE COMMISSIONERATE: KOLKATA-II

एम.एस .विल्डिंग ,15/1, स्ट्रैंड रोड ,कोलकाता -700001

M.S. BUILDING, 15/1, STRAND ROAD, KOLKATA-700001

C.No. II (3)I-DPC/Kol-II/14/Pt-I 250-70B

Dated: 10.01.17

To
The Commissioner,
Central Excise,
Audit-I/II/Appeal-I/II Commissionerate
The Additional/Joint/Deputy/Assistant Commissioner (P&V)
Central Excise,
Kolkata-I/III/IV/V/Bolpur/Durgapur/Haldia/Siliguri/ LTU/
Service Tax-I/II/S. Tax (Audit) Commissionerate / CC (P), W.B.

The Additional Director General,
Directorate of Revenue Intelligence/Directorate of Central Excise Intelligence/ Directorate of Inspection of
Customs and Central Excise/ Directorate of Audit
Regional Unit, Kolkata

Sir/Madam,

Sub : Modified Assured Career Progression Scheme (MACPS) for the Central
Government Civilian Employees- furnishing service particulars for grant of
financial up gradation- request regarding.

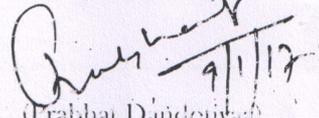
Please refer to the Office Memorandum of Government of India, Ministry of Personnel, Public
Grievances and Pensions, New Delhi under DOPT's OM No. 35034/3/2008-Estt.(D) dated 19th May 2009
on the captioned subject.

It is requested to send the service particulars in respect of eligible Inspectors in the combined
Commissionerate of Central Excise in Prescribed Proforma (enclosed), for the purpose of grant of financial
up gradation under MACP Scheme. The eligibility of the officers may be reckoned up to the period ending
on 31st March, 2017 and in accordance with the guidelines contained in DOPT's OM dated 19th May 2009
(referred above) the report must be duly signed by the Competent Authority after proper verification from
the Service Book. A certificate of such verification may also be given along with the report. It may kindly be
noted that any further necessary action on this front, can only be taken once the report is found to be
complete in all respect.

This issues with the approval of the Commissioner.

Encl. As above.

Yours faithfully



(Prabhat Dandotiyal)

Deputy Commissioner (P&V)

C.No. II (3)I-DPC/Kol-II/14/ Pt-I

Dated: .01.17

Copy to

PROFORMA

**FOR FURNISHING INFORMATION FOR GRANT OF FINANCIAL UPGRADATION
UNDER MODIFIED ASSURED CAREER PROGRESSION (MACP) SCHEME**

1.	Name of the officer (S/Shri/Smt.)																																															
2.	Designation																																															
3.	Date of Birth																																															
4.	Seniority List No.																																															
5.	a) Post to which recruited as direct in C. Ex. Department. b) Date of Joining. c) Scale of Pay. d) Revised Pay & G.P. as on 01.01.06 with PB & subsequent dates																																															
6.	Whether he/she has been promoted to next higher grade i) Post to which promoted ii) Date of promotion iii) Scale of Pay iv) Revised Pay & GP as on 01.01.06 with PB & subsequent dates																																															
7.	Incase he/she has not been promoted till date due date of 1 st financial up gradation & Grade Pay thereof																																															
8.	Due date of 2 nd financial up gradation and Grade Pay thereof																																															
9.	Due date of 3 rd financial up gradation & GP thereof																																															
10.	ACR grading of the relevant 10 years reckoning from the applicable date of up-gradation. <ul style="list-style-type: none"> If the ACR of any relevant year is not available, the ACR of previous year may be mentioned. NRC may be given for non-reporting/reviewing period. In case of NRC of any particular year/years, preceding year/years, ACR/APAR grading synopsis may be provided. 	<table border="1"> <thead> <tr> <th rowspan="2">#</th> <th rowspan="2">Year</th> <th colspan="2">Grading</th> </tr> <tr> <th>Reporting Officer</th> <th>Reviewing Officer</th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td><td></td></tr> <tr><td>4.</td><td></td><td></td><td></td></tr> <tr><td>5.</td><td></td><td></td><td></td></tr> <tr><td>6.</td><td></td><td></td><td></td></tr> <tr><td>7.</td><td></td><td></td><td></td></tr> <tr><td>8.</td><td></td><td></td><td></td></tr> <tr><td>9.</td><td></td><td></td><td></td></tr> <tr><td>10.</td><td></td><td></td><td></td></tr> </tbody> </table>	#	Year	Grading		Reporting Officer	Reviewing Officer	1.				2.				3.				4.				5.				6.				7.				8.				9.				10.			
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11.	Whether clear from vigilance angle on the due date of MACP? State "Yes" or "No"																																															
12.	Whether his Integrity is beyond of Doubt? State "Yes" or "No"																																															
13.	Whether any minor/major penalty imposed during the last 10 years. If so details thereof.																																															
14.	Remarks																																															

N/A: Not available; VG- Very good; OS- Out Standing; E- Excellent; G- Good; NRC- No Report Certificate.